



## **1. Important information on Data Collection and Storage**

### **1.1 Statement of intended use of data**

CT Plus Jersey (trading as LibertyBus), will use your personal information and that of the child named in this application for the purposes of customer services and administration, the provision of travel related information, customer research and fraud prevention. The use of this AvanchiCard photocard, , will authorise CT Plus Jersey to use the journey data collected on the card for reporting purposes. Any personal information will be properly safeguarded and processed in accordance with the requirements of the Data Protection (Jersey) Law 2005

Relevant police services, and Local Authority Anti Social Behaviour units, may provide CT Plus Jersey with details of any breaches of the Behaviour Code and/or criminal convictions, warnings, reprimands, or other sanctions issued in relation to offences that have been committed by the AvanchiCard holder on, or in relation to, Jersey's public transport network. Such information may be used as the basis for the withdrawal of the AvanchiCard and CT Plus Jersey may inform the police of any decision to withdraw the AvanchiCard.

In certain circumstances, CT Plus Jersey may also share the personal information provided in this application form with the police and other law enforcement agencies for the purposes of the prevention or detection of crime. CT Plus Jersey may contact you shortly before the expiry of the AvanchiCard, to inform you of the ticketing options available from that date.

### **1.2 Data collection and consent**

An application form is to be filled out by the parent and the corresponding literature is to be read to ensure that the parent fully understands our data collection and storage process, in accordance with the Data Protection (Jersey) Law 2005 . The application form will include a statement on the intended use of the data and a request to acknowledge consent for CT Plus Jersey to use the data for the stated purposes of customer services and administration, the provision of travel related information, customer research and fraud prevention.

### **1.3 Information on the front of the card**

For the purposes of fraud prevention and to reduce the risk of theft from the customer we intend to carry the following information on the face of the card:

- Photo\*
- First and last names
- Expiry date

\*Photo to be added to the front of the card only with parental consent. Photo is mandatory for 16+.

### **1.4 Data storage and processing**

We work with Unicard to provide the Card Management System (CMS) and data storage. They have had their data storage validated by Logica PLC and two frameworks ESPO and CENTRO. Their processes are compliant with EN 27001 and ISO 9001. They are also PCI/DSS compliant for transactions. Data is stored in the United Kingdom and they are registered with the Information Commissioner's Office (ICO). We will of course employ best practice in processing, handling and collection of the data.